

Fund Transfer Request

TO:

Switches Department
Friends Provident International Limited
Royal Court, Castletown, Isle of Man
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Notes to help you to complete this form are on page 3. Please use BLOCK CAPITALS and blue/black ink only. If you make any mistakes while completing this Form, please cross out the error and write the new information CLEARLY. **Each correction must be initialled by the person or persons completing the form.** Do NOT use correction fluid or other ways of deleting incorrect information.

Checklist

This form is not applicable to Reserve, International Portfolio Bond, Managed Portfolio Account or similar portfolio bonds

Before submitting your instruction, please check the following:

- You have stated the correct fund code
- Your choice of funds is available (please refer to the current Fund Prices leaflet or our website at www.fpinternational.com)
- The total percentage adds up to 100% (please note we can only accept whole percentages)
- The instruction has been signed by all policyholders and assignees if applicable, or by a third party who has been granted Optional Management Authority
- The instruction will not result in the contract holding more than 10 funds



FRIENDS PROVIDENT
INTERNATIONAL

How to complete this form

Option 1: Switch Instructions/Portfolio Realignment

Examples 1A and 1B

If you want to **SELL ALL** of a fund holding:

- In the column headed “**Existing Funds**”, you need to list each fund you want to sell.
- Next to each **Existing Fund** there is a row where you can list up to 10 funds - list the funds you want to purchase with the proceeds of that particular fund, and the percentage. Each row must total 100%.

Example 1A

Existing Funds						
Fund Code	Fund Code	%	Fund Code	%	Fund Code	%
A01	B01	50	C01	50		
D01	E01	100				

Example 1B

Existing Funds						
Fund Code	Fund Code	%	Fund Code	%	Fund Code	%
A01	D01	20	E01	20	F01	60
B01	D01	20	E01	20	F01	60
C01	D01	20	E01	20	F01	60

Example 2

If you only want to **SELL PART** of a fund holding:

- In the column headed “**Existing Funds**”, you need to list each fund you want to sell.
- Enter the **Fund Code** and **percentage** of the fund you wish to retain in the first two columns.
- Enter the new **Fund Codes** and **percentages** in the remaining columns. Each row must total 100%.

Existing Funds						
Fund Code	Fund Code	%	Fund Code	%	Fund Code	%
A01	A01	50	B01	50		
C01	C01	25	D01	75		

Example 3

If you want to **REDISTRIBUTE** your fund holding:

- Enter **ALL** in the “**Existing Funds**” field and the new fund split required. Each row must total 100%.

Existing Funds						
Fund Code	Fund Code	%	Fund Code	%	Fund Code	%
ALL	A01	20	B01	40	C01	40

Option 2: Investment of future premiums

If you want to **REDIRECT FUTURE PREMIUMS**, please use **Option 2**. The row must total 100%. **See Example 4**.

Example 4

New Allocations																				
Fund Code	%	Fund Code	%	Fund Code	%	Fund Code	%	Fund Code	%	Fund Code	%	Fund Code	%	Fund Code	%	Fund Code	%	Fund Code	%	TOTAL
A01	20	B01	20	C01	20	D01	20	E01	20											100%

Need help?

If you need further assistance in completing this form, please contact any of the following offices:

- Hong Kong: +852 2524 2027
- Dubai: +9714 299 5910
- Isle of Man: +44(0) 1624 8212

Friends Provident International Limited
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Incorporated company limited by shares.
Registered in the Isle of Man No. 11494
Authorised by the Isle of Man Insurance & Pensions Authority and regulated by the Financial Services
Authority for the conduct of investment business in the UK.
Provider of life assurance and investment products.

**The rules and regulations made by the Financial Services Authority for the protection of investors
will not normally apply to persons resident outside the United Kingdom**

